



National Water Sports Centre

**SKI CLUB**

[www.nwscskiclub.org.au](http://www.nwscskiclub.org.au) Ph: 0401 722 207

# NWSC Club Rules

4/11/2014

## CLUB RULES

1. All members must obey the rules of the National Water Sports Centre (Attachment 1).
2. All members and visitors must sign the attendance book on arrival at the Centre.
3. All drivers must observe the rules of the waterway as laid down by the NWSC (Attachment 2).
4. All members' boats are to be in a safe working condition, contain the necessary safety equipment, and have necessary insurance cover (Attachment 3).
5. It is the responsibility of all members to ensure that any areas used are left tidy and free of rubbish.
6. All boats towing skiers must have a competent observer.
7. All children under the age of ten must wear a buoyancy vest whilst a passenger in any boat on the waterway. ( see copy of water way rules
8. The membership fee must be paid by the prescribed date or use of the facilities will be denied to the member.
9. It is the responsibility of the member to ensure the visitor fee is paid prior to the visitor using the facilities.
10. The ski fee must be paid after skiing behind the Club boat.

**Failure to observe the above rules will result in disciplinary action and the committee as a consequence could suspend the membership.**

**NATIONAL WATER SPORTS CENTRE**

## **RULES AND REGULATIONS APPLICABLE TO USERS**

### **1. ENTRY CONDITIONS**

The National Water Sports Centre is a facility established for the enjoyment of the sporting public. Members of the public are free to pass through the centre but, it must be understood that they do so always at their own risk. Parks Australia Management reserves the right to close the centre for special events at which it is proposed to change for admission.

### **2. CONDUCT & DECORUM**

Whilst within the boundaries of the centre all persons shall conduct themselves in an orderly manner, and refrain from any riotous or abusive actions which may be disturbing to other members of the public or the management of the centre. They shall act in a manner which would not constitute a breach of any by-law in force covering the centre.

### **3. MANAGEMENT TO BE OBEYED**

Management has the right to exclude temporarily or permanently any person who breaches these rules and may take such other action as deemed to be appropriate in preventing or seeking penalties for the breach of the by-laws. In the case of Management absence, powered and non-powered representatives who are on the Board of Directors may act on their behalf.

### **4. USERS' BOOK – CASUAL USE**

No person shall use the water surface area on any day unless having on that day signed his or her name in the Users Book and completed details required therein.

## 5. CIRCULATION

All users of the water surface area shall generally circulate in an anti-clockwise direction, keeping clear and to the right of users travelling in opposite direction

### A. Non-Powered Users

At all times, non-powered users shall circulate in an anti-clockwise direction.

During “Shared” times, all non-powered users must confine their training to the second 1000m of the course. A line of buoys at 50m intervals will separate powered craft from non-powered craft. See diagram for information on shared use.

At all times when non-powered users are scheduled to have possession of the whole course for training, working over 2000m is permitted. They shall circulate in an anti-clockwise direction, in accordance with the maps as indicated.

Non-Powered Users not under the supervision of coaching Tinnies must then use lanes 1 to 5 and rotate in an anti-clockwise direction

### B. Powered Users

On arrival, all Powered User Groups must sign the MWSC Admissions Book.

During shared use, a maximum of three (3) boats is permitted to operate in the powered areas (0-1000metre) at any one time.

During powered only use, (3) three boats are allowed in each 1000m area, making a total of (6) six boats operating at any one time.

Use of the Ski Jump is to be by mutual arrangement with the VWSA and/or NWSC Management.

## 6. BUILDINGS AND TEMPORARY SHELTERS

No person shall be within the precincts of the NWSC construct, erect or install, add to or alter any structure of fixed or temporary installation except with the written permission of the Manager and in accordance with any plans approved for the purpose.

## 8. OFFENCES

Within the precincts of the National Water Sports Centre:

- A. A person must not commit any nuisance or behave in a manner which in the opinion of an authorised officer is likely to cause danger, inconvenience or annoyance to any person.
- B. A person must not play a game or take part in an activity likely to cause inconvenience, disturbance or annoyance to anyone, other than in a part of the area that is set aside for that purpose.
- C. A person must not:
  - a. Damage or interfere with any works including the buoyed racing lane system under the control of the NWSC Management, or
  - b. Damage or interfere with any sign, notice board, seat, table, gate, post, fence, bridge, building or structure or similar thing.
- D. A person must not, except with the written permission of the Manager:
  - a. Cut down, damage or destroy any plant; or
  - b. Remove any plant from the place where it is growing or situated; or
  - c. Dig, excavate or move any soil, sand, gravel or rock.

E. A person must not:

- a. Deposit or cause to be deposited, any litter except in a receptacle provided for the purposes; or
- b. Convey or cause to be conveyed any fluid or solid matter that is likely to contain substance or bacteria harmful to human, plant or aquatic life or corrosive to the substances and materials comprising the works of the Centre, except:
  - In or into proper receptacles or situations provided for that purpose by the Manager
  - During any prescribed hours
  - On payment of any prescribed charges
  - In accordance with the conditions of any permit issued by the Manager in respect of a particular event or conveyance

F. A person must not camp or reside in a caravan except in accordance with the written permission of the NWSC Management and any conditions contained therein.

G. A person must not disobey a sign:

- a. That indicates entry to the Centre or any part of the Centre is prohibited or is granted subject to payment of an admission charge.
- b. That relates to the movement, parking and entry of vehicles.
- c. That relates to the movement, circulation, storage and boarding the boats as well as the launching or unloading of boats including shells, canoes and the like.
- d. That restricts activities on and around the lake area i.e. swimming, fishing, etc.

- e. That indicates that people should keep off areas being re-established or to maintain a satisfactory ground cover or garden.

## 9. VEHICLES

A. A person must not be within the precincts of the NWSC, drive any vehicle

- a. At a speed exceeding the speed indicated by a sign authorised by the **NWSC Management**;
  - b. On a roadway, if the gross weight of the vehicle exceeds the weight permitted on that roadway as indicated by a sign authorised by the NWSC Management; or
  - c. In a careless or reckless manner; or
  - d. In a manner or at a speed which would be likely to endanger other people or to cause damage to property; or
  - e. So as to obstruct or interfere with the operations or works of NWSC Management or its servants or agents; or
  - f. Contrary to any direction indicated by a sign authorised by NWSC Management; or
  - g. Contrary to any direction given by an authorized officer; or
  - h. On or over any surface other than a road, track, driveway or parking area.
- B. A person must not, within the area, park any vehicle;
- a. If a sign indicates that parking is prohibited; or
  - b. Contrary to any direction prescribed by these regulations and given by an authorised officer; or
  - c. Contrary to any requirements of any sign; or
  - d. So as to be likely to cause obstruction to other road users; or
  - e. So as to be likely to obstruct, impede or interfere with the operation of any launching ramp.
- f. Park on dock or where there is pedestrian traffic

## 10. FIRES

- A. A person must not light a fire, or maintain or permit a fire to remain alight, within the area other than in a fireplace provided for that purpose.

- B. A person who lights a fire within the area must take all reasonable and proper precautions to ensure that the fire does not escape from control.
- C. A person must not commit any act, cause or permit any act to be done or omit to do any act, which would result or be likely to result in damage by fire to anything within the area.

## 11. SHOOTING

No person, other than an official using a starting pistol for an official event, shall discharge any firearm on, from, into or over the area of the NWSC.

## 12. SWIMMING

No swimming permitted unless authorised for a specific purpose by the Manager.

## 13. FISHING

A person must not, within the area, fish where a “no fishing” sign has been approved and erected by NWSC Management.

## 14. BUSINESS AND ADVERTISING

A person must not within the area, without the written permission of NWSC Management:

- A. Sell, barter or trade any article, or offer it for sale, barter or trade; or
- B. Give out, distribute, erect, leave, set up, attach or display any handbill, placard, notice, pamphlet, book, paper, advertising matter or any similar thing; or
- C. Solicit or collect money or orders for goods or services; or
- D. Take part in, or advertise any entertainment for gain; or
- E. Deliver any address of any kind, or use any public address system, loud hailer or similar device; or
- F. Let for hire any article, device or thing; or
- G. Take photographs for gain or commercial purposes; or



H. Ply any vehicle or boat for hire or carry passengers for fee or reward; or

- a. Conduct any school or provide any form of instruction of gain; or
- b. Advertise any article or service for sale, trade, hire or barter.

## 15. DOGS

- A. A person must not bring dog onto the area or allow a dog under that person's control to enter or remain within the area unless:
  - a. The dog is at all times under proper control on a chain, leash or cord; and
  - b. The dog is effectively restrained from causing annoyance to people, damage or interference to property and disturbances or injury to wildlife.
- B. A person must not bring a dog onto or allow a dog to enter or remain within any part of the area in which dogs are prohibited.
- C. A person must not allow a dog under that person's control to enter any water
- D. Nothing in this regulation prohibits a blind person having within the area a dog that is used by that person as a guide dog.
- E. The Manager or Duty Officer may direct that a dog be removed from the precincts of the Centre and if the direction is ignored; take such other action deemed to be appropriate.

## 16. CATS

A person must not, except with the written permission of the NWSC Management, bring a cat onto the area, or allow a cat under that person's control to enter or remain on the area.

## 17. HORSES, DONKEYS AND MULES

- A. A person must not, except with the written permission of the NWSC Management, bring a horse, donkey or mule onto the area, or allow a horse, donkey or mule under that person's control remain within the area. These animals will not usually be permitted to be at the Centre.

B. A person must not ride, drive or lead a horse, donkey or mule within the area in a manner that may endanger another person or animal.

## 18. CATTLE, POULTRY AND OTHER ANIMALS

A person must not bring any animal or bird onto the area except:

- A. In accordance with these regulations; or
- B. With the written permission of the NWSC Management.

## 19. CARNIVALS

A person must not within the area, hold a carnival, fete, sporting fixture or other similar function other than in accordance with the written permission of Management including any conditions included therein.

## 20. SPECIAL EVENTS

- A. Unless otherwise agreed, Special Events will have the sole use of the Centre from 10am. Non-Powered use will in most instances be permitted from sunrise to 9:45am.
- B. Special Event Committees are to ensure access to the boat sheds is not hindered by spectators, stalls or any similar thing.
- C. If a Special Event booking is made during peak times, the Management will inform the user groups of the nature of the special events.
- D. A monthly booking update will be either provided to user groups by the NWSC Management or posted on a notice board affixed to the Centre Management office.

## 21. PAYMENT OF FEES

A person must not use amenities or facilities in respect of which a fee to, or charge is payable, unless that person pays the appropriate fee, toll or charge or the toll or charge is suspended by the written permission of the NWSC Management.

## 22. DIRECTIONS TO LEAVE

- A. Any person found to be disobeying the regulations must leave the area when asked to do so by an authorised officer, Management or Board of Directors.
- B. Any person who fails to comply immediately with any direction may be removed from the area or other appropriate action taken.

## 23. OBSTRUCTION OF OFFICERS

A person must not obstruct, hinder or interfere with any authorised officer in the execution of the officer's duty.

## 24. OBSTRUCTION OF LAUNCHING RAMPS

A person must not obstruct the launching or retrieval of boats from a launching ramp.

## 25. COMPLIANCE WITH NOTICES

The person who holds a lease or licence in respect of any land or site within the area on whom a written notice relating to drainage, sanitation or garbage, or to the occupation use of or entry on any site is served, personally or by post, must comply with the notice within seven days after service, or any longer period stated in the notice.

## 26. HIRING

For the purpose of administration and implementing these by-laws, a hiring agreement duly formed between the Hirer and the NWSC Management grants the Hirer written permission to carry out activities requiring their permission under these by-laws.

## 27. LIQUOR

No liquor to be consumed prior to participation in any water activity. No alcohol to be sold on NWSC premises, except as an adjunct to dining. Alcohol may be provided for official or approved functions subject to the necessary licenses being obtained and with the written permission of the NWSC Management.

## 28. PENALTIES

A person who contravenes these by-laws is guilty of an offense and is liable to be suspended, or in severe cases expelled from the Centre.

## **PROCEDURES FOR ALL USERS/HIRERS OF THE NWSC**

### **ADMISSIONS BOOK**

1. You are required to come to the office and sign in the Admissions Book BEFORE going on the water.
2. Those in charge of group – sign on behalf of the group and write the total number of people accompanying them. Please write in the arrival time.

### **RULES OF THE WATER AND THE NSW**

1. Rules to the water and Powered/Non-Powered areas are to be strictly observed.

In addition to regulars – casual use by families and individuals is increasing. The public need confident that those regularly on site are observing the same rules as they are given.

### **CAR PARKING**

Adequate car park spaces are provided for everyone.

To avoid further damage to grass levee banks.

1. Boat Shed Lessees – please park behind their sheds in the car park OR in the competitors car park. This applies to parents and friends collecting athletes, as well. Parking in front of the Boat Sheds is not permitted unless for the purpose of loading and unloading equipment and only with the Management's written permission.

2. ALL cars with trailers are to drive down into the car park after launching their vessels and leave the vehicles in the boat trailer area. EXCEPT BOAT TESTS OF SHORT DURATION UP TO 15 MINUTES. This park between jetty and freeway.

NO cars are to park the levee banks in front of the boat shed from the jetty to the Judges Tower OR along the beach area in front of the Boat Sheds except where written permission has been sought and obtained.

## **SECURITY**

The most important rules for you to observe concern your safety and security on site and that of your belongings.

This is a public venue – anyone is free to come on site just to wander through, visit, picnic or whatever.

### **DO**

1. Lock your car securely.
2. Lock your boat sheds while on the water.
3. Carry your Membership/ID card or receipt at all times (after hours). If you are challenged by Police, Springvale By-Laws Officers, Management or Directors – you may need to prove you have a right to be in the Centre.
4. LOCK THE FRONT GATE AND THE SECURITY COMPOUND BEHIND YOU IF YOU KNOW THAT:
  - A. You are the only person from your group training on the site early morning, or the gates are locked when you arrive.
  - B. You are the only person/group ON SITE in the evening – this will protect you from unauthorised persons OR vandalism which has occurred on site in the past.

Anyone who has rightful entry into the NWSC after hours has a key.

All users/hirers are to leave the NWSC by 9:30pm during daylight saving, unless engaged in club meetings.

It is wise to take all sensible precautions as the NWSC accepts no responsibility for equipment/belongings on site – other than NWSC equipment.

### **ALL SKIERS AND POWERED AT NWSC**

SKIERS PERMITTED TO USE THE NWSC – MUST DO THE RIGHT THING AND SET A GOOD EXAMPLE.

SHARED USE – is when non-powered craft launch from and return to the beach.

### **IDLE SPEED AT ALL SHARED TIMES**

When travelling to the powered area, you must proceed down Land 8, and return to ramp through non-powered area in Lane 7 at idle speed.

### **Things You Need to Know About Rowers:**

The wash from a Ski Boat.

1. Makes a rowing shell very unstable. Rowers have to put all cars in the water to remain afloat. The rocking motion DAMAGES the riggers.
2. If the rowers are rowing through a wash they WILL be tipped out. The boat can be damaged and rowers injured.
3. If rowing boats are on the beach ready to launch or to be put away and they are resting in the water RIGGERS can be damaged by ski boat wash.

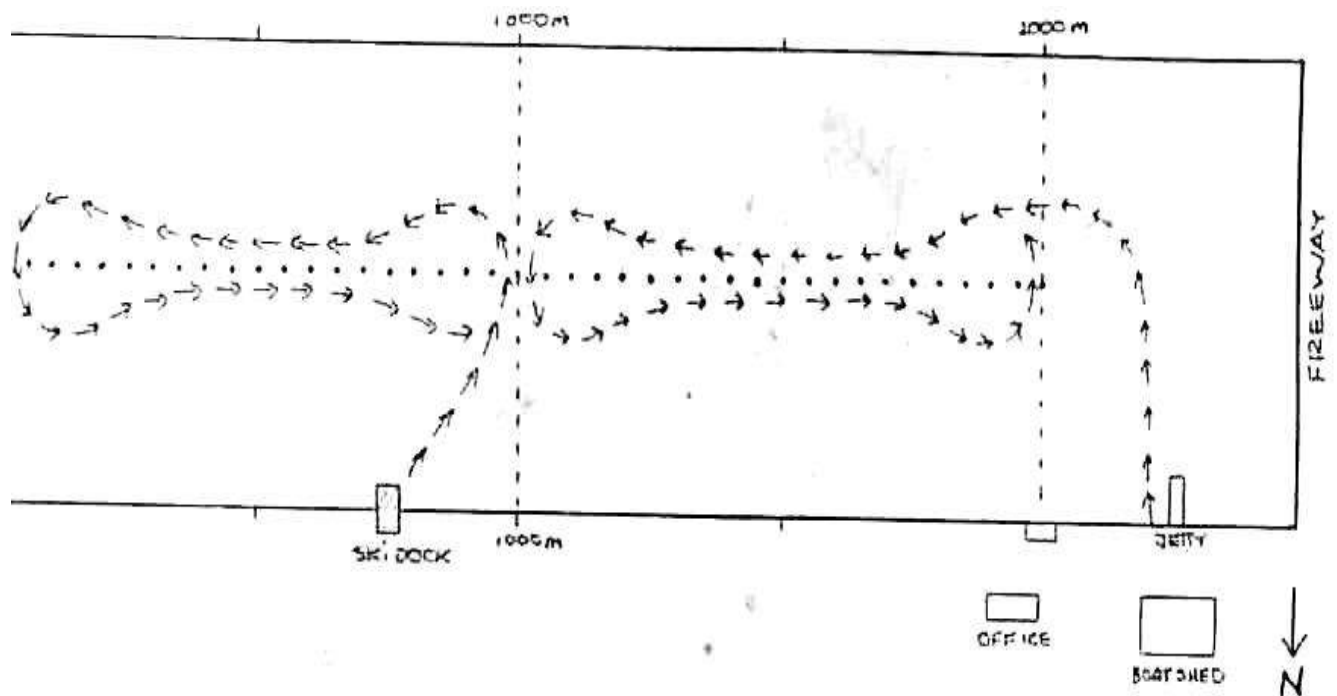
SO...

- a. Take off from the launch area at a reasonable speed, i.e. idle or travel slower than usual.

b. When dropping off a skier – DON'T do a wheely turn or speed off and around to come in to shore.

SLOW DOWN AND COME IN SLOWLY AT IDLE SPEED TO THE BEACH OR STOP BOAT AND IDLE BACK TO THE BANK

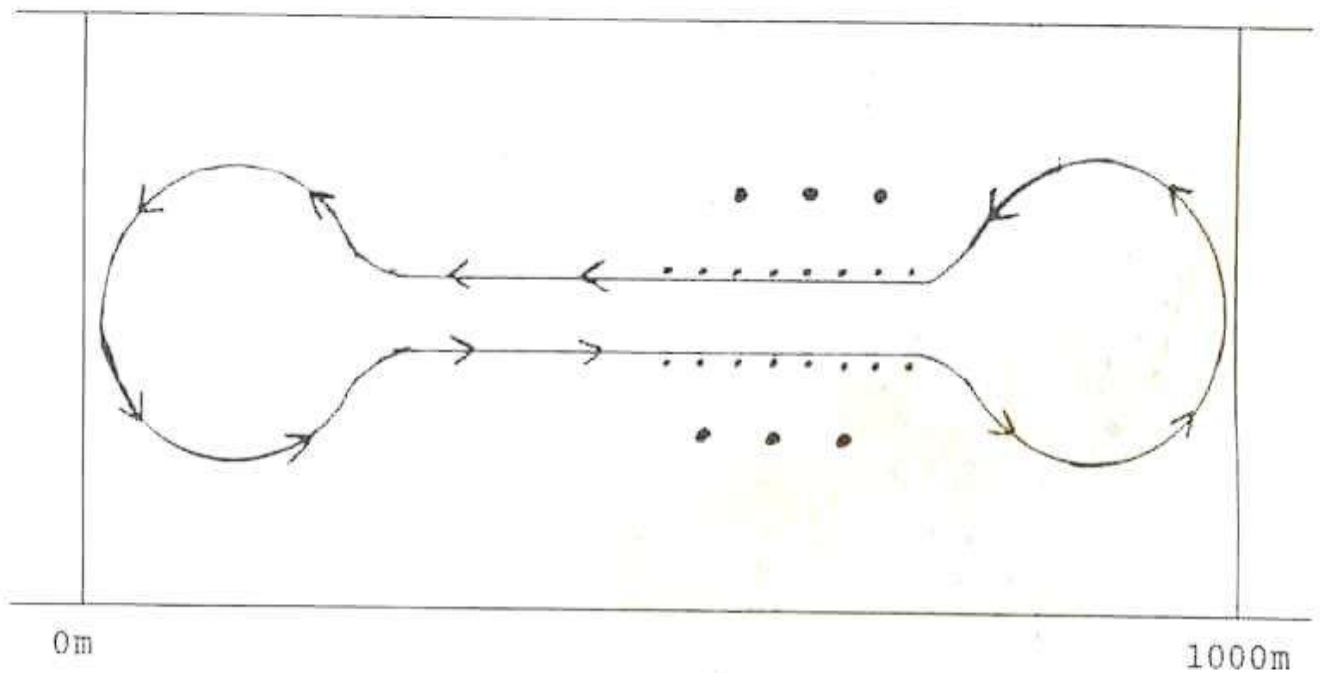
**DRIVING PATTERN FOR POWERED USERS OF NWSC**



1. Power boats drive down the Centre of waterway, keeping to the right of oncoming boats (at a safe distance).
2. Power boats must turn left at each end of water skiing areas.
3. 3 boats maximum in each 1000m section.

4. 1000m section in front of office is to be used for power boat testing and ski school when area is powered use only.
5. After the skier has finished, the driver must stop, retrieve the ski rope and idle back the beach when it is safe to do so.
6. Buoys at 50m intervals are to assist user with the correct driving patterns.

### WATERWAY RULES



When passing an oncoming boat, both boats are to move the right side of the other boat. When passed, enter back in between each other's boat wake.



When using the slalom course, common sense prevails but usually one skier will wait in the water until the other boat has completed two passes (up and back). Then start your skier and complete two passes before dropping him back in the water.

The boat returning to the shore has the right of way at all times.

Power boats must give way to non-powered craft at all times.

All drivers must be over the age of 16 years.

### **Attachment 3**

#### **Boat management**

All members must have their boats in a safe working condition and all Victorian boating regulations meet.

#### **Requirements**

1. Current registration, e.g. label receipted
2. Insurance: a) Third party liability; b) water skiers liability
3. Fire extinguisher – charged and fitted- depending on length of boat
4. Paddle- as per above
5. Boat needs to demonstrate the ability to turn in the narrow waterway.
6. Life jackets and safety gear as required by law must be carried.
7. Any such extra rules as the National Water Sports Centre may require from time to time.

## Membership



E: [secretary@nwscskiclub.org.au](mailto:secretary@nwscskiclub.org.au)

Registration No. A0024309R

## Info for Renewal of Membership for NWSC Water Ski Club

To renew your membership, you will need to check your Membership Renewal invoice and read the Indemnity form.

By paying your membership you are agreeing to abide by these rules and regulations and to provide the indemnity set out in the indemnity form.

### **Please check to see all information is correct!**

If any changes need to be made or information added please highlight, so we know which data needs changing in the data base.

Family membership includes parents and dependants only. Dependants 18 years or over must be full-time students and must send a copy of their student ID. If your child **turns 18** and is not a

dependant and they would like to join as a member then the club will offer them a membership in the next intake year.

Payment is by direct (electronic) transfer only.

Please put as reference Your membership Number ( Found on invoice) and Member's Name.

Bank details are on the membership renewal form.

Membership year is 1 September to 31 August.

**NO LATE PAYMENT FEES WILL BE ACCEPTED!** And access can be denied.

The NWSC is a shared facility where events are held and sometimes admission is charged. Presenting your key ring will identify you as a Club member and allow you access for skiing, but will not give free access to the event. The NWSC is secured with a key and electronic card that you must purchase.

Members with boat spots will also have to supply 2 photos sent by email and a copy of the current paid insurance for their boat.

Photos need to be one of a close up of the Vic Roads registration sticker, the second a photo of the full boat showing its colour.

See example below.



A copy of the current certificate of Insurance, which must show that it is paid and current.

These are to be sent in as Jpeg pictures attached to a email , not in the email, Insurance copy can be in pdf form attached to email.

File name to have the member number and surname of member eg. 22 - smith

If the payment, forms, pictures and Insurance are not provided and paid in the correct manner and time, access to the Centre will be denied.

Committee of the NWSC

Please note that many of the rules relating to NWSC Ski Club that need to be followed are the guidelines from

Parks Victoria, Vic Roads. Maritime, State and government regulations. You are asked to read them if you are not familiar with them.

**YOU MUST INCLUDE YOUR Membership Number AS REFERENCE and Member's Name.**

**Note; The reference name when paying is. To be the members name ( not partners)**

*Membership renewals will not be deemed valid until memberships are paid and, for boat members, until a copy of your insurance renewal, insurance and current photo) for your boat are received.*

*Upon paying your National Water Sports Centre Ski Club membership renewal you are agreeing to the terms and conditions outlined in the 'Declaration, Warranty, Waiver and Release' attached to this invoice.*

## Declaration, Warranty, Waiver and Release

In consideration for, and as a condition of being a member of the National Water Sports Centre Ski Club (“Ski Club”) I hereby:

1. Warrant that I am medically fit (including physically and mentally) to water-ski and/or wake-board and/or barefoot and/or tow a boat and that I have not been advised otherwise by a medical practitioner,
2. Warrant that I will inspect the National Water Sports Centre Waterway (“the Waterway”) and any equipment I intend to use on it and agree that I will not use the Waterway unless I am completely satisfied with the safe condition of it and said equipment,
3. Agree that I will use the Waterway at my own risk and acknowledge that water-skiing and/or wake-boarding and/or barefooting are risky and inherently dangerous sports and may result in serious personal injury including permanent disability and/or death and that same may, or will involve the risk of severe economic /or property loss and damage. I understand that any such injury or loss may result not only from my actions but also from the actions, omissions or negligence of other users of the Waterway,
4.
  - i. Agree that I will abide by the rules and conditions of the Ski Club and/or National Water Sports Centre as amended from time to time
  - ii. Agree that I will not tow the Ski Club boat unless I have first satisfied myself that the vehicle I intend to use for that purpose has legal towing capacity to tow the said ski boat,
5. Waiver release and discharge the Ski Club for all and any claim right or cause of action however arising, whether or not presently ascertain, immediate, future or contingent, which I may otherwise have arising out of loss of my life or injury, damage or loss of any description which I may suffer or sustain in the course of or consequent upon my use of the Waterway,
6. Indemnify the Ski Club against any claim, right or cause of action howsoever arising, whether or not presently ascertained immediate, future or contingent which I may have arising out of loss of my life or injury, damage or loss of any description caused with I may suffer or sustain in the course of or consequent upon my use of the Waterway,
7. Agree that the waiver, release and discharge contained in paragraph 5 above and the indemnity contained in paragraph 6 above shall operate in favour of the Ski Club or its members and any related body (“Released Persons”) and will operate whether or not the loss, injury, death or damage is due or attributed to an act, neglect or omission of any one or more of the Released Persons,
8. Agree that the waiver, release and discharge contained in paragraph 5 above and the indemnity contained in paragraph 6 above may be pleaded as a complete bar to any claim, notice, demand, action, proceeding, litigation or judgement which has or may be brought or made or recovered against any or each of the Released Persons,
9. Waive my rights under Section 91 and 92 of the Goods Act 1958 (“the Act”) to sue the Ski Club for losses relating to death or personal injury if the Ski Club breaches any of the conditions specified in Sections 91 and 92 of the Act,

10. If I am the parent or guardian of a family member of the Ski Club who does not have legal capacity for reason of age then I have legal authority and sign on that person's behalf.

*I have carefully read and understand this Declaration, Warranty, Waiver and Release and having done so, agree to the terms and conditions by paying my membership fees.*

## Club and Boat Induction Checklist

**Below is a list of tasks and procedures that a club member must know to use the facilities- until this induction is done no access will be allowed.**

- Must sight member's current boat operator licence.
- Explain unlocking boat shed compound and door.
- Explain use of safe code, money box and padlock keys.
- Explain checking boat as per running sheet, filling out sheet and driver handover.
- Check suitability of member's tow vehicle.
- Explain connecting trailer to member's vehicle.
- Explain direction to leave compound and locking shed and compound.
- Explain direction to approach boat ramp.
- Judge competence at backing.
- Explain starting procedure including use of blowers and wedge.
- Explain 'Boat Driving' sheets and give to member.
- Explain backing trailer down boat ramp keeping to one side until just top of guard is showing.
- Explain launching the boat and to leave trailer at Club end.
- Explain boat controls while member in driver's seat and not to start boat until floating in water clear of trailer.
- Instruct on boat handling while member drives boat to Club end.
- Explain docking procedure and tying up.
- Explain signing in to register in Club house.
- Discuss member's competence at towing skiers, give tips and give 'Water-Skiing' sheet to member.
- Member to drive boat back to beach near boat ramp and back trailer down ramp.
- Show member how to drive boat onto trailer part way then winch on, ensuring trailer is not too low in water to avoid tip of boat going under winch, and attach safety chain, then watch member do it.
- Explain removing bung and opening engine cover.
- Take boat to service station and explain refueling.
- Return to boat shed and explain cleaning boat.
- Explain checking boat as per running sheet.



- Explain padlocking trailer to boat shed floor and to wrap rag around trailer so chain doesn't scratch it.
- Explain locking shed and compound, and to lock main NWSC gate if last to leave after 6pm.

***When approved, complete section below and return to the Secretary, so key and keycard can be***

***sent to the member. Email - secretary@nwscskiclub.org.au***

Members Name:	Member Signature:
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Boat Licence Number:	
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Instructors Name:	Date:
Passed Yes / No	

**All members must** have their boats

**Link to Victorian recreational Boating Safety Handbook PDF's**

**<http://www.transportsafety.vic.gov.au/maritime-safety/recreational-maritime/recreational-boating-safety-handbook>**

**Your responsibility to read and ensure these rules are met**